



**DEPARTMENT OF THE AIR FORCE**  
**BUSINESS AND ENTERPRISE SYSTEMS DIRECTORATE**  
**MAXWELL AIR FORCE BASE GUNTER ANNEX ALABAMA**

20 October 2020

**MEMORANDUM FOR BUSINESS AND ENTERPRISE SYSTEMS (BES) PORTFOLIOS AND SERVICE DOMAINS**

**FROM:** AFPEO/BES

**SUBJECT:** BES Small Business Enterprise Application Solutions (SBEAS) Contract Directive

**Reference:** (a) AFPEO/BES Memo, 30 Mar 20, Acquisition Delegation Authority and Process

1. Air Force (AF) Information Technology (IT) resources must maintain an acceptable balance of cost, capability and security to support our increasingly net-centric military operational environment. The SBEAS Indefinite Delivery/Indefinite Quantity (ID/IQ) contract vehicle includes the comprehensive suite of IT services and solutions to support IT systems and software development in a variety of environments and infrastructures and will provide customers access to a wide range of IT netcentric services and solutions that support the IT lifecycle. Additional services include, but are not limited to, documentation, operations, deployment, cybersecurity, configuration management, training, commercial off-the-shelf (COTS) product management and utilization, technology refresh, data and information services, information display services and business analysis for IT programs. Additional information regarding the SBEAS ID/IQ contract vehicle can be located at <https://www.netcents.af.mil/Contracts/SBEAS/>.
2. The SBEAS Multiple Award ID/IQ contract vehicle awarded 19 December, 2019 is the BES mandated source for obtaining IT services and solutions that are within its scope.
3. Responsibility of scope determinations reside with the Ordering Contracting Officer (OCO) issuing the task order. Considerations for BES IT requirements contract vehicles must be given to the SBEAS ID/IQ contract first; all within scope acquisition requirements, except for all 8(a) awards, must utilize the SBEAS ID/IQ contract. For those determined not to be in scope, the Decision Authority (Reference (a)) may proceed accordingly. The OCO may contact the SBEAS PMO for additional support when making scope determinations through the SBEAS Organizational Box at [AFLCMC.HIC.SmallBusiness@us.af.mil](mailto:AFLCMC.HIC.SmallBusiness@us.af.mil).
4. Waivers are required for all within scope BES requirements not utilizing the SBEAS ID/IQ. Waivers must be approved by the Decision Authority (Reference (a)) and include a justification for non-use. The OCO will submit all approved waivers to [AFLCMC.HIC.SmallBusiness@us.af.mil](mailto:AFLCMC.HIC.SmallBusiness@us.af.mil) and the SBEAS PMO will provide a quarterly waiver report to the BES Program Executive Officer.

5. My POC for this action is the SBEAS PMO via [AFLCMC.HIC.SmallBusiness@us.af.mil](mailto:AFLCMC.HIC.SmallBusiness@us.af.mil).

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